

Sean M. Jones

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PROFILE

- Dependable system administrator with more than four years of experience.
- Proven troubleshooter who gets to the root of the problem quickly.
- Known for being able to see the big picture without getting lost in the details.
- Effective team leader with strong communication and interpersonal skills.
- Hold a current secret security clearance.

TECHNOLOGY

Networks: Microsoft Certified Systems Engineer (MCSE), Windows 2000, #2306869

Operating Systems: Windows 95/98/2000/NT 4.0

Applications: MS Word, Excel, PowerPoint, Access, Outlook, Internet Explorer, MS Project, FrontPage, Terminal Services, Document Management Extensions (DME), Ghost Utility, Defense Messaging System (DMS), VisioTech, VisioPro, Procurement Desktop (PD²), Automated Business Service System, and various government financial applications (IAPS, PBAS, InfoConnect, JOCAS II)

EXPERIENCE

SYSTEM ADMINISTRATOR, L-3 Communications, Schriever AFB, Colorado (1998 – present)

Provide system administration support for a large research and development network with 1,200 computers and 900 users. Install, maintain, and troubleshoot NT 4.0 and Windows 2000 workstations, laptops, and peripherals (printers, scanners, CD-RW drives, JAZ and ZIP backups, etc.). Lead a team of 20 technicians on various engineering change projects. Provide technical expertise to all personnel within the organization.

Hardware Experience:

- Troubleshoot hardware failures and resolve hardware conflicts (IDE and SCSI).
- Install peripherals and upgrade hardware on desktop workstations.
- Design and install workgroups networks: run cabling, configure ports and network protocols, add accounts to the domain, and verify connectivity.

Software Experience:

- Install Windows-based operating systems and applications on a 2,000-node Ethernet network.
- Configure workstations for WAN/LAN network connectivity.
- Install, configure, maintain, and optimize software applications and resolve conflicts.
- Engineered the Windows 2000 upgrade and interoperability with the NT 4.0 environment.
- Provide user support for MS Office and industry-specific applications.

CABLE INSTALLATION TECHNICIAN, Superior Design, Schriever AFB, Colorado (1998)

Assigned to Schriever by a temporary staffing firm. Surveyed, planned, and led installation teams on various cable engineering projects. Installed and terminated category 5 and fiber optic cable for up to 400 workstations per job. Interpreted cable trace schematics, subflooring and ceiling blueprints, power diagrams, and cable tray layouts. Accountable for equipment, installation tools, and cable materials.

SENIOR MEDICAL SERGEANT (E-6), U.S. Army, Fort Carson, Colorado (1988 – 1998)

Managed all medical care, training, and readiness for an operational detachment. Ordered and inventoried medical equipment and supplies valued at more than \$40,000. Ensured that all team members were medically ready for deployment to foreign countries, including immunizations and medical records. Established mobile satellite communications as an air defense artillery missile crewman for three years before cross-training into the medical field.

EDUCATION

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY

Colorado Technical University, Colorado Springs, Colorado (2001 – present)

University of Colorado, Colorado Springs, Colorado (2000)

Pikes Peak Community College, Colorado Springs, Colorado (1998 – 2000)

- Currently one year from completion of the degree
- Relevant course work completed: C++ Programming, Database Applications, Introduction to Networking, Client/Server Systems and Network Administration, Client/Server Operating System NT

PROFESSIONAL DEVELOPMENT

- MS-SMS 2.0, Systems Management Server Course (2000, 10 days)